

## CHECKLIST FOR PULLING A PERMIT

- 1 **Tax Map & Tax Card:** (Property Assessor's Office-2nd floor U.S. Bank)  
City or County (City includes Shelbyville, Wartrace, Bell Buckle, Normandy)
  - a. Person applying for Permit must be the property owner on Tax Card, if property was recently purchased, then you must have a copy of your deed of trust or warranty deed.
- 2 **Septic Permit:** \* David Cosby @ Health Dept. (931) 685-2186\*  
Needed for all new residences, mobile homes, or any structures or additions that will be including a bedroom or additional bedrooms.  
(Homes that are replacing an existing home, with addtl bedroom/bedrooms you need a letter of verification from the Env. Specialist (David Cosby @ Health Dept) stating that your previous septic tank is acceptable for new home) Septic permits are good for 3 years from date of issue.
- 3 **Copy of Building Plans:**  
A professional set of plans is preferred, but a complete set of plans showing the Foundation, Elevation, Floor/Framing & Square Footage will be accepted.
- 4 **For Mobile Homes & Accessory Structures- Copy of Contract or Written Estimate from Contractor**
- 5 **Copy of Contractor's License & Business License:**
- 6 **911 Address:** Acquired from Cathey Mathis office (head 911 operator) 684-3411
- 7 **Proof of Worker's Compensation Coverage**

## DIMENSION REQUIREMENTS FOR PLACING A STRUCTURE ON A LOT

### E. Dimensional Regulations:

All uses permitted in the A-1, Agriculture-Forestry District shall comply with the following requirements except as provided in Article VI.  
(R-1, C-1, C-2, M-1 & M-2 zones will have different setbacks for structures)

- 1 **Front Yard:** The minimum depth of the front yard shall be fifty (50) feet.
  - 2 **Rear Yard:** The minimum depth of the rear yard shall be forty (40) feet.
  - 3 **Side Yard:** The side yard shall be a minimum of twenty-five (25) feet for a single-story structure, plus an additional five (5) feet for each additional story.
- \*\* For lots adjacent to two (2) public streets (corner lots), each yard abutting a public street shall be considered a front yard and shall meet the front yard setbacks. Furthermore, corner lots shall have one (1) side yard and one (1) rear yard. These setbacks apply to accessory structures also.**
- 4 **Lot Width:** No lot shall be less than one hundred and fifty (150) feet wide at the front setback line of the lot.
  - 5 **Land Area:** One (1) acre or greater according to the required soil analysis of the property.
  - 6 **Location of Accessory Structure:** Accessory structures shall be located at least ten (10) feet from side and rear lot lines. Accessory structures must also be located at least ten (10) feet away from the principal structure and/or any other accessory structures. **No accessory structure is allowed in the required front yard, including corner lots, as regulated in the Bedford County Zoning Resolutions, Article II, Section 2.100.**