

Bedford County Department of Finance

841 Union Street, Suite 102
Shelbyville, TN 37160
(931) 685-2024 FAX (931) 680-1029

Request for Proposal

Pickup Truck
Bid No. 11-13

The Bedford County Department of Finance is requesting proposals for a **Pickup Truck for Bedford County Highway Department. Sealed bids will be received until 2:00 p.m., Tuesday, September 14, 2010**, in the office of the Bedford County Department of Finance and will be opened publicly at that time. The Department of Finance reserves the right to reject any and all bids and waive any irregularities for the purpose of making the award it feels is in the best interest of Bedford County. Any bids received after the scheduled closing time for receipt of bids will be returned to the bidder unopened.

GENERAL BID TERMS AND CONDITIONS

Proposals from all responsible bidders will be considered. To qualify as a responsible bidder, the proposal submitted must:

1. **Meet or exceed the minimum requirements specified.**
2. **Furnish all documents requested by the representative of the Bedford County Department of Finance prior to and following the bid opening.**
3. **Submit their completed bid prior to the bid opening date and time.**
4. **Have bid name and bid number placed on the outside lower left corner of the sealed envelope containing the bid form. (Facsimile bids will not be considered.)**

Award

A Purchase Order from the Bedford County Department of Finance will be issued to the successful bidder acknowledging the award. A copy of these terms and conditions, specifications and the vendor's proposal form will become a part of the Purchase Order.

Prospective bidders may contact the Stanley Smotherman, Bedford County Highway Department at 931-684-4651 for any questions as to the specifications of the bid.

Lowest and/or best bid will be awarded.

Prices **shall include** all freight and delivery costs.

Other Considerations

Bedford County Department of Finance reserves the right to purchase only those bid items and quantities that conform to overall budgetary, functional, and performance constraints.

The terms of this bid will be extended to other local government agencies, other municipalities, and Boards of Education. Bedford County is responsible only for purchases made and received by Bedford County.

INSTRUCTIONS TO BIDDERS

All Proposals are to be made be on the Proposal Form provided. Bids must be delivered in hand or by a mail service in a sealed envelope marked on the outside lower left corner, Bid No. 11-13 Pickup Truck. Bids will be received and opened on **Tuesday, September 14, 2010, at 2:00 p.m. Any bids received after the scheduled closing time for receipt of bids will be returned to the bidder unopened.**

Proposals are to be made complete in every detail as required and called for by said Proposal Form. Proposals that are incomplete, conditional, contain irregularities of any kind, or which are not in accord with the Instructions to Bidders and Proposal Form furnished by the Department of Finance may be rejected as informal.

The submission of a proposal will signify that the Bidder has thoroughly familiarized himself with all conditions and that he fully understands what will be expected of the successful bidder.

The Department of Finance reserves the right to accept or reject in whole or in part any or all proposals submitted, without liability whatsoever, and waive informalities therein, if deemed by the Department of Finance in their best interest to do so.

CUSTOM PICKUP TRUCK SPECIFICATIONS

1. *2011 One-Half Ton Pickup*
2. *4 x 2 Wheel Drive*
3. *Chrome Front & Rear Bumper*
4. *Extended Cab With Eight Foot Bed*
5. *Red in Color*
6. *V-8 4.6L Engine or Equivalent*
7. *Automatic Transmission With Overdrive*
8. *Left & Right Outside Mirrors*
9. *Power Steering*
10. *Power 4-Wheel Disc Brakes With ABS*
11. *Vinyl Seat & Floor Covering with Rubber Mats*
12. *AM/FM Stereo Radio With Clock*
13. *Factory Installed Air Conditioning*
14. *110 Amp Alternator or Equivalent*
15. *540 C.C.A. Battery*
16. *Intermittent Windshield Wipers*
17. *Power Windows & Door Locks*
18. *P23570R17 Black Sidewall All Season Tires*
19. *Minimum of 25 Gallon Fuel Tank*
20. *Delivery Date to be 60 Days Once Awarding of Bid*

PROPOSAL FORM

**TO: Bedford County Department of Finance
841 Union Street, Suite 102
Shelbyville, Tennessee 37160**

Re: Bid No. 11-13

Having examined the Specifications for a **Pickup Truck for the Bedford County Highway Department**, we (I) submit the following proposal:

Total Bid Price \$ _____

Company Name: _____

Mailing Address: _____

Signature and title of bidder: _____

Date: _____

Telephone Number: _____